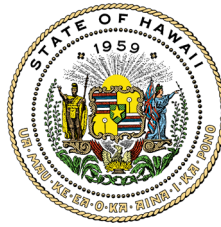


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GOVERNOR OF HAWAII
KE KIA'ĀINA O KA MOKU'ĀINA 'O HAWAII

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**STATE OF HAWAII
DEPARTMENT OF HEALTH
KA 'OIHANA OLAKINO
EXECUTIVE OFFICE ON AGING**
NO. 1 CAPITOL DISTRICT
250 SOUTH HOTEL STREET, SUITE 406
HONOLULU, HAWAII 96813-2831

**POLICY ADVISORY BOARD FOR ELDER AFFAIRS (PABEA)
IN-PERSON AND VIA ZOOM**

No. 1 Capitol District | 250 South Hotel Street | Conference Room 410
Friday, November 7, 2025 | 12:00 p.m. (Noon)

PLEASE MUTE YOUR MIC/PHONE DURING THE MEETING UNLESS YOU ARE SPEAKING.

Sunshine Law requires all appointed members joining meeting via Zoom to have their cameras on for the duration of the meeting to be counted as present.

Written, public testimony may be submitted to the Executive Office on Aging at the above address or by email to eoaa@doh.hawaii.gov. To provide oral testimony at the Zoom meeting, please contact EOA ahead of the meeting at eoaa@doh.hawaii.gov.

Attendees must be signed into a Zoom account (free) to join the meeting and must be willing to identify themselves if asked. Meetings will also be on the PABEA YouTube channel at [youtube.com/@HawaiiPABEA/live](https://www.youtube.com/@HawaiiPABEA/live)

Join Zoom Meeting at <https://us06web.zoom.us/j/87647825513> or Dial 1-253-215-8782

Meeting ID: 876 4782 5513

AGENDA

- I. ROLL CALL
- II. MINUTES: Draft of October 3, 2025 PABEA meeting (distributed by email)

Correction to September 10, 2025 PABEA meeting minutes by adding the Zoom bombing disruption at the beginning of the meeting.
- III. REPORTS
 1. EOA Director's Report - monthly updates from the Administration for Community Living, program updates, and special initiatives.
- IV. PABEA REPORTS
 1. Chair's Report: monthly updates on Chairs' activities
 2. Legislative Committee – Report from the recent committee meetings

3. Plans and Projects Review Committee (PPRC) – Report from the recent committee meetings
4. Recognition and Awards Committee – Report from recent committee meeting

V. UNFINISHED BUSINESS

1. PABEA Hawaii Revised Statutes 349-4 discussion

VI. NEW BUSINESS

1. Office of Information Practices: Time Limit on Testimony

News from OIP: Time Limits on Testimony

The Office of Information Practices (OIP) would like to remind boards about the Sunshine Law's requirements for setting time limits on oral testimony. Boards may set reasonable time limits on oral testimony under section 92-3, Hawaii Revised Statutes (HRS), which states that "boards may provide for reasonable administration of oral testimony by rule." HRS § 92-3; [OIP Op. Ltr. No. 02-02](#) at 11 (concluding that a board could adopt a rule placing restrictions on the length of oral testimony by members of the public so long as those restrictions were "reasonable"). Although the Sunshine Law uses the phrase "by rule," OIP does not interpret this to require administrative rulemaking under chapter 91, HRS, for setting testimony time limits. However, OIP generally interprets "by rule" to mean that if a board wishes to impose time limits on oral testimony, then the board should adopt such a rule as a policy reflected in writing. To enforce a time limit on oral testimony, the board must have a written rule or a documented decision adopting the rule such as meeting minutes. If a board does not have a rule regarding testimony time limits, then the board may still request that testifiers keep testimony within a specified length of time, but cannot enforce such a time limit.

OIP also addressed testimony time limits on page 21 of its [Open Meetings Guide to "The Sunshine Law" for State and County Boards](#).

VII. PUBLIC TESTIMONY

VIII. PABEA REPORTS

(May we ask the appointed and ex-officio members to share a written report 1.5 weeks before the meeting to be included in the agenda)

1. Appointed Members
2. Ex-Officio Members – informational monthly reports from the following:
 - a. Department of Human Services – Kathy Ishihara
 - b. University of Hawaii – Dr. Jordan Lewis
 - c. Department of Health – Paula Cerio
 - d. Department of Transportation – Tammy Lee
 - e. Department of Labor and Industrial Relations – Alan Burdick
 - f. Department of Education – Abey Qureshi
 - g. Centers for Medicare & Medicaid Services – Jienelle Herndon

IX. AGENCY REPORTS

- A. Aging Network – Monthly information reports from the designated Area Agencies on Aging
 1. City and County of Honolulu Elderly Affairs Division – Derrick Ariyoshi
 2. Hawaii County Office of Aging – Kauionalani Fukuda

3. Kauai Agency on Elderly Affairs – Emily Ishida
4. Maui County Office on Aging – Rowena Dagdag-Andaya

- X. PABEA Monthly Meeting: Friday, December 5, 2025, 12:00 p.m.
- XI. Kupuna Caucus Meeting: Friday, November 7, 2025, 2:00 p.m. via Zoom
- XII. ADJOURNMENT OF PABEA MEETING

If you need an auxiliary aid/service or other accommodation due to a disability, call 586-0100 or email eea@doh.hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

NOTE: Materials for this agenda will be available for review at the Executive Office on Aging (EOA), an attached agency to the Department of Health (DOH), 250 S. Hotel Street, Suite 406, Honolulu, Hawaii 96813 on and after October 31, 2025.

The Hawai'i Department of Health does not discriminate on the basis of race, color, sex, national origin, age, or disability, or any other class as protected under applicable federal or state law, in administration of its programs, or activities, and, the Department of Health does not intimidate or retaliate against any individual or group because they have exercised their rights to participate in actions protected, or oppose action prohibited, by 40 C.F.R. Parts 5 and 7, or for the purpose of interfering with such rights.

If you have any questions about this notice or any of the Department's non-discrimination programs, policies, or procedures, you may contact:

*Valerie Kato, Acting Non-Discrimination Coordinator, Hawai'i Department of Health
1250 Punchbowl Street, HI 96813, at (808) 586-4400 or doh.nondiscrimination@doh.hawaii.gov.*

If you believe that you have been discriminated against with respect to a Department of Health program or activity, you may contact the Non-Discrimination Coordinator identified above.

To request language or accessibility for Hawai'i Department of Health programs or public meetings, please contact the HDOH Non-Discrimination Coordinator, at (808) 586-4400 or email: doh.nondiscrimination@doh.hawaii.gov. Please allow sufficient time for HDOH to meet accommodation requests.

To request language interpretation for this document, please contact: the HDOH Non-Discrimination Coordinator, located at 1250 Punchbowl Street, Honolulu, HI 96813 (Phone: (808) 586-4400 or email: doh.nondiscrimination@doh.hawaii.gov). Individuals may request oral interpretation services in order to request a written translation of this document.

Lost Connectivity. If the Agency's Interactive Conference Technology (ITC) connection for the remote meeting is lost, the meeting will be recessed for up to 30-minutes until the connection is restored. In the event the Agency is only able to re-establish an audio connection, the meeting will continue as audio-only. To connect via audio-only, call in using the Phone Access US numbers listed above. If the meeting cannot be properly restored within 30-minutes, the meeting will automatically be cancelled and rescheduled to a later date and time to be posted on the State of Hawaii Public Meetings website @ <https://calendar.ehawaii.gov/calendar/>.